

Article IX Revisions

Title Change

Original text:

Article IX Student Activity Fee Allocation Review

Revised text:

Article IX Student Activity Fee

Student Governments Fee Revision

Original text:

Section B. Distribution Guidelines

The Council shall determine the distribution of the Fee into broad funding categories, in accordance with the following stipulations:

- a. The student governments shall receive a minimum of 10% of the fee. This minimum amount is not subject to reduction regardless of the amount of the Fee.

Revised text:

Section B. Distribution Guidelines

The Council shall determine the distribution of the Fee into broad funding categories, in accordance with the following stipulations:

- a. The student governments shall receive a minimum of 7% of the non-fixed allocated portion of the Fee.

Additional Section:

- f. The reallocation committee shall be chaired by a student, and made up of the following members:
 - a. Three USG representatives
 - b. One CGS representative
 - c. One IPC representative
 - d. One Student Life representative
 - e. Two Student Activities representatives, including the SAF Business Manager
 - f. Two general student body members

Reconciliation/Carry Forward Procedures

Additional Section:

Section C. Redistribution of Student Activity Reconciliation and Carry Forward Dollars

In the event that a sizeable cash balance of Student Activity Fee dollars exists, a formal reallocation process shall be established by CSA. The goal of this reallocation is to fund student programs across campus that align with the spirit of the Fee. The intent of this to either strengthen current SAF beneficiaries, or to assist other programs with a one-time funding opportunity.

Definitions

- a. **Reconciliation** is defined as Student Activity Fee dollars that are added to SAF cash balance from the university based on misestimation of enrollment or other causes.
- b. **Carry Forward** is defined as any SAF dollars that go unused or uncommitted by SAF beneficiaries in previous years. Should greater than 10% of SAF dollars allocated to any beneficiary go unused or uncommitted in a fiscal year, those dollars will be returned to CSA. Beneficiaries may appeal to CSA by the third full council meeting of the autumn semester to regain any amount of those carry forward dollars.
- c. For the purposes of this section “**Anticipated SAF Income**” (ASI) shall be understood to be the amount equal to the current annualized Student Activity Fee for the Columbus campus multiplied by the average Fall student enrollment for the Columbus campus (as published by the office of Institutional Research and Planning) for the prior 3 academic years. It shall be the duty of the CSA Business Manager to report the ASI to full council at the first meeting of the academic year.
EXAMPLE: 2014-15 Academic year

SAF=\$75

Enrollment:

2013-14=57,466

2012-13=56,387

2011-12=56,867

Average enrollment=56,907

2014-15 Anticipated SAF Income= \$4,268,025

In any academic year in which the SAF funds are available, whether through Reconciliation or Carry Forward, exceed an amount equal to the ASI, the Council on Student Affairs shall have the option to distribute those funds outside of the published SAF formula. (Note: we acknowledge that the ASI does not take Summer enrollment figures into account)

- a. It shall be the responsibility of the CSA Business Manager to notify the Council that SAF funds in excess of the ASI are available.
- b. At the CSA meeting immediately following notification that such funds are available, exercising the option not to apply the published SAF distribution formula shall require a majority of the full Council voting in the affirmative.
- c. If the option is exercised, then at the next full council meeting, the Council shall decide by a majority vote whether to follow one of two plans for distributing the excess funds:
 - i. Notify all current SAF beneficiaries and the Columbus campus community of the possibility for additional allocations, along with an application submission deadline of not less than 1 month beyond date of notification.
 - CSA full council shall create the application and have the power to make any edits to the application requirements and guidelines prior to the release of it.
 - The CSA Allocations Committee shall review the applications and make recommendations to the full CSA not later than one month following the submission deadline.
 - Distributions will be subject to final approval of CSA full council.
 - Fundable expenses must comply with all Ohio State University purchasing policies.
 - ii. An alternative distribution plan determined by the CSA. Such a plan must comply with all Ohio State University purchasing policies, and be approved by a 2/3 majority of the council's voting members.
- d. If by the 3rd Council meeting following notification of the availability of funds in excess of the ASI, no plan for distribution has been adopted, such funds shall be distributed in accordance with the published SAF distribution formula then in effect. This shall not include any established CSA emergency funds.
- e. If by the 5th month following notification of the availability of funds in excess of the ASI, Council has not approved a distribution plan, such funds shall be distributed in accordance with the published SAF distribution formula then in effect.
- f. A pre-established emergency fund set at no less than \$50,000 shall be maintained year-to-year. Dollars funding this shall come only from Carry Forward dollars.