

Council on Student Affairs: Meeting Minutes

Date and Attendance

3:30 PM – 5:00 PM

November 6, 2023

Attendance: Peter Carrera, Ayah Aldosari, Lorraine Pennyman, Alison Armstrong, Sheridan Tasse, Annie Maxwell, Adam Fromme, Elizabeth Rowles, Kirsten Myers, Harpreet Singh, Jordan Kalthoff, Krutant Mehta, Michelle Beverly, Matt Couch, Mandy Fox, Danny Glassmann, Deborah Grzybowski, Akua Nelson

Absent: Bobby McAlpine, Anthony Alatalo, Emily Buck, Brittany Crall

Old Business

1. Approval of Meeting Minutes (October 23, 2023)
 - a. **Motion to approve by Alison/Seconded by Adam**

New Business

1. Approval of Agenda
 - a. **Motion to approve by Alison/Seconded by Adam**
2. Land Acknowledgement
 - a. earthworks.osu.edu/land
3. CSA Presentation
 - a. Dilna Cama, [Off-Campus and Commuter Student Engagement](#)
 - i. Overview
 1. **Office within Student Life focused on assisting students through the residential experience. Goal is to provide premier living experiences for students regardless of where they live.**
 2. **Formal curriculum is being used to guide the work of the office. Proactively working to meet students before they move off campus. Building knowledge about what OSU and the city of Columbus have to offer.**
 3. **Education for students not only to live off campus, but also how to be engaged community members of the city.**
 4. **Community ambassadors have had 2000 appointments to date this school year.**
 5. **Notes: By the numbers. 15-16k on campus. Walking distance ~16-20k students. ~30k+ “commuter students”. Support all students.**
 6. **Off campus living guide (first time renter). Also have a grad/prof for students who aren’t first time renters). Commuter guide (public transportation, biking, driving to campus).**
 - ii. How are they addressing the safety of students off campus?
 1. **Personal safety devices and home devices for free for students**
 - a. **Birdy – device that produces lights and noise to alert when there is an issue**
 - b. **Window and door alarms for the home.**

- c. Smart Plugs
 - d. Last year, 15,000 safety devices were distributed
- iii. What is the status / feedback of “OSU” approved/vetted housing (Off-Campus Housing Network)
 - 1. How does that partnership work, what testing is involved, frequency of the vetting, what is the experience of the students who actually live there? Is there a review process for these students to share their experience within these housing options? If not can we create one?
 - a. Stakeholder Engagement
 - i. Property Owner Partnership – Off-Campus Housing Network (106 Owners-majority in the University District) establishes requirements for owners to work with students.
 - ii. In-network are not endorsed by the university, but they have been most transparent with information like business practices, safety inspections (smoke alarms, functioning), must attend a percentage of community round table
 - iii. Up to 5% of units will be inspected on an annual basis. This initiative is still rolling out.
 - iv. If criteria is not met, students can report an issue to Off-Campus Engagement
 - b. Student Reviews
 - i. USG provides a renter’s guide for property owners in the area.
 - 2. What resources do you provide students who have issues with these landlords? If any?
 - a. Through inspections, many issues like fire alarms are resolved prior to student move in
 - b. There is an opportunity to have a live dashboard of issues and the rate of resolution.
- iv. Commuter student services & acclimation to campus. Support and services that they provide to commuters.
 - 1. Engagement
 - a. Host orientation day for commuters to meet peers, explore campus, and learn about ways to be involved on campus.
 - b. Community ambassadors set up Commuter Meet Up so students can attend on-campus activities together.
 - 2. Education
 - a. Works with STEP Cohorts to prepare students as they transition off campus
 - b. 40 presentations to date this year.
- v. Community Roundtable meeting: purpose, learning, success? Having community landowners directly engaging with OSU parties.
 - 1. Discuss how can we as a community work together to solve issues
 - 2. In-network, city code enforcement, legal services, police & fire departments are some of the few involved in these discussions

3. 80 attendees on average attend, about 10 per year
- vi. Questions
 1. What are the Incentives for Residential Curriculum?
 - a. It is not framed as curriculum rather as fun activities and opportunities to connect and learn together
 2. How is the office addressing the miscommunication about the Office's Purpose?
 - a. Targeted outreach through community ambassadors on and off campus (going into classrooms, door-to-door)
 - b. Social media campaigns focused on the climate – winter break, lease season, legal services, etc.
 3. What is the education around homeownership?
 - a. Working on developing Life Skills curriculum to educate more than sign a lease (owning a home, home care, etc.)
 4. SEE wants to talk to Lorraine Pennyman.
4. Allocations Committee – Jack Tumulty
 - a. Allocations began reviewing requests for the first half of spring semester this past week. 300 requests were submitted. So far:
 1. 58 have been reviewed
 2. 11 have been denied while 47 have been approved or pend-approved
 - b. Meeting to review these requests will continue through the month of November
 - c. Deb Grzybowski – helping organizations publicize their events and holding them accountable for marketing to ALL students
 - d. Meeting with Tonya about redistributing Signature Events funds is next Monday.
 - e. Second-round appeal:
 - i. When a request is denied, CSA procedures allow an organization to appeal the decision by 1) providing additional clarificatory information or 2) contesting the grounds on which the request was denied. The first-round appeal goes to the Allocations committee where a new decision is made. If the organization still disagrees with the decision, they may send in a second-round appeal to the full Council on Student Affairs. Decisions made by full CSA are final and cannot be appealed further.
 - ii. For the previous review cycle, we received one second-round appeal from the Integrated Business and Engineering Honors Program.
 1. **The matter in question:** do study tables constitute a “program” - an event with an educational or developmental outcome? Is this something that students could benefit from
 - iii. **Factors to consider**
 1. We do have a lot of money to distribute - we can “afford” it.
 2. With that being said, would more organizations put on events like this if they knew they could - eventually reaching a point where it is no longer affordable?

3. If the request is denied, there's nothing they can do to have the event. If it is pend-approved, they can make updates/answer questions to have their event.
- iv. **There are no right or wrong answers!** It is especially important that those who haven't served on CSA Allocations contribute to the discussion. Those of us on the committee, after a while, can lose sight of certain perspectives. The mission of CSA Allocations is to fairly and equitably distribute funds collected through the Student Activity Fee - in a way that ensures the most impactful distribution and benefits all fee-paying students.
 1. Were they provided with clear enough feedback to make updates to their event, or could we have been more specific?
 2. If we provide funds to organizations planning non-beneficial events, that doesn't accomplish our mission. On the contrary, if we deny funds to organizations planning beneficial events, that also doesn't accomplish our mission.
- v. Pend approval with requests to show that this event will be offered to all students

5. CSA Presentation

- a. Taylor Koon & Nancy Thompson, [Student Employment Experience \(SEE\)](#)
 - i. General overview of SEE Program
 1. 15,000 students with on-campus employment, 4600 in Student Life, 300 SEE supervisors
 2. Provides a learning experience that is tied to employment, future employment, and life as a student
 - a. See student workshop calendar. Specific learning goals in mind. On the clock training / paid professional development training.
 3. SEE has been offered for over 10 years and currently working with 7 departments outside of Student Life.
 - a. Libraries, EHE, Facilities, Arts & Science, Advancement, Enrichment, Alumni
 4. Connects students with mentors, resources, and transferable skills for after graduation
 - a. Three Pillars
 - i. Employment
 - ii. Development
 1. Students can attend professional development on the clock. It is important that students can complete any SEE work on the clock
 - iii. Reflection
 1. GROW (Guided Reflection on Work) - 1x per year
 2. Intentional conversations between supervisors and employees to build goals, plans, and growth
 - ii. How does an individual become a SEE supervisor?

1. Attend required SEE supervisor training, estimated 3 hours, one time
 2. Host GROW conversations with student employees
 - a. 15-30 minutes per student or small group, once a semester
 3. Support offered
 - a. GROW conversation toolkits
 - b. SEE Learning Assessment
 - c. SEE Community of Practice
 - iii. Does SEE have programs or training for non-supervisors? Does SEE have any programs/training /development to help non-supervisors become SEE supervisors?
 1. Anyone who wants to join the program is welcome.
 2. There is work being done to be more intentional about recruiting individuals. Right now, much of the new participation is happening through word of mouth, organically.
 - iv. How does SEE help ensure students have a proper work life balance?
 1. ¼ of students are first gen & ¼ students are international
 2. Data shows that students are benefiting from the SEE program
 - a. [2018 CSSL study is available](#)
 - v. Highlights from the annual SEE Learning Assessment reports generated with CSSL?
 1. [SEELA](#)
 - a. Tool for supervisors to use with students to make connections and self-reflection
 - b. Should help to brainstorm words about what to add to CVs, resumes, how to phrase different responsibilities and experiences they've had.
6. Issues Committee – Krutant Mehta & Kirsten Myers
- a. Email sent and resent to Transportation department (TTM) - unresponsive
 - b. Presentation from Zia Ahmed from Dining Services during Issues meeting (11/13)
 - c. Contact with Qiana Smith from Housing and Residence Education, and will be inviting her to (11/27) Issues meeting
 - d. Gender-neutral restroom update – Deb Pathak is leading this effort and found that the best way to forward for now is to request reasonable accommodations to the ADA coordinator to get things moving in the short term. Otherwise, different university departments pass off the task due to lack of funds to modify existing plumbing and install the gender- neutral restrooms
7. Student Government Updates
- a. USG
 - b. CGS
 - i. CGS concluded fall elections, adding 17 new delegates and updating representatives for 16 department units
 - ii. Improvements to accessible parking near Thompson Library and Neil Ave
 - iii. Improvements to the International Student Language policies (ESL)
 - iv. Gender-Neutral restroom problem (lack of availability for all building on campus) was brought up by the CGS Government Affairs committee. CGS Health and Wellness and CSA Issues is also working on this, and the three groups will share notes

- c. IPC
 - i. Couple of very successful events since the last meeting – professional students had a lot of fun at Halloween and the Professional Student Cyclebar ride put on by the Mental Health Series
 - ii. Probably going to host an outreach/mental health event in each college close to finals week.
 - iii. Fall PDF applications have been graded and we are planning to award over \$50,000 to students this cycle
- 2. Office of Student Life – Danny Glassmann
 - a. Happy November everyone and don't forget to vote tomorrow, if you have not already. More info: <https://lead.osu.edu/community-engagement/osu-votes/november-general-election>
 - b. Today, the Dean of Students Team did our monthly Bickeye Talks and Walks at the RPAC where we give out candy and real Buckeyes to students to wish them well and see if there is anything we can do to help. Next week on Tuesday, 11/14 from 11:30 –1 PM is our next Dining with the Deans monthly opportunity to dine and talk with the Dean Team at Sloopy's. You can sign-up here: <https://studentlife.osu.edu/student-engagement/office-of-the-dean-of-students/dining-with-the-deans>
 - c. The Dean of Students Team recently attended a Regional Campus Student Support Workshop at the Ohio State Marion campus. The day was full of engaging discussions about student life on all campuses. The day ended with breakout sessions to brainstorm ideas and areas of improvement.
 - d. Following the recommendations of a 2022 program review of the Suicide Prevention Program (SPP), the organizational location of the program will transition from the College of Education and Human Ecology to the Office of Student Life.
 - e. Student Experience and Engagement Delegates (SEEDs): The next SEEDs meeting will be on November 16, with guest speaker, Erica Regan, covering the Center for the Study of Student Life (CSSL).
 - f. The next Parent and Family Roundtable will be on the evening of Wednesday, November 15 via Zoom.
 - g. Off-Campus Living/Smooth Move workshops have been launched for the fall semester. In partnership with Student Legal Services, these workshops prepare students for life off-campus. Content in these sessions includes how to choose and communicate with roommates and property owners, searching for and securing housing, safety, local ordinances, and budgeting.
 - h. We want to acknowledge and thank all of our Veteran's for their honorable service in the United States Armed Forces and as a reminder the university will be closed on Friday in observance of Veteran's Day.
 - i. Next week is our November Board of Trustees meeting and the Student Code of Conduct revisions is on the agenda. You can learn more and see the full schedule here: <https://trustees.osu.edu/university-board>

8. Open Floor/Announcements/Questions
9. Adjournment