

# COUNCIL ON STUDENT AFFAIRS: Meeting Minutes

## Date and Attendance

3:30 PM – 5:00 PM

April 14, 2025

Attendance: Peter Carrera, Sunny Saini, Matt Couch, Kirsten Myers, Sheri Klatt, Rosemary Mullany, Harpreet Singh, Ashley Swisshelm, Danny Glassmann, Jennifer Wolfe, Brittany Crall, Kenneth Madsen, Bryan Perez Soto, Adam Fromme, David Miller

Absent: Bobby McAlpine, Mike Abito, Elizabeth Rowles, Abraham Haikal, Lorraine Pennyman,

## Old Business

1. Approval of Meeting Minutes (March 31, 2025)
  - a. Motion to approve by Sunny/Seconded by Kirsten

## New Business

1. Approval of Agenda
  - a. Motion to approve by Kirsten/Seconded by Sunny
2. Land Acknowledgement: [earthworks.osu.edu/land](http://earthworks.osu.edu/land)
3. Committees: Issues & Allocations
  - a. Issues – Sunny Saini
    - i. Last meeting with Sustainability
      1. Partnership with OUAB
    - ii. Sunny will leave outgoing notes for this partnership
  - b. Allocations – Kirsten Myers
    - i. Applications have been reviewed
    - ii. Summer programming fund due tomorrow. Currently have 16
      1. Over the summer, the review will include summer and fall programming. CSA members will be called to help throughout the summer.
4. Student Government Updates
  - a. USG
    - i. Balloting concluded March 6<sup>th</sup>
    - ii. Internal processing has been completed
      1. Further transparency is being addressed for future elections
    - iii. Results should come out soon
  - b. CGS
    - i. All elections for senators have concluded
      1. Two special elections will be held soon
    - ii. Delegate elections are coming up later this month.
    - iii. Grad Student Appreciation Week went well, good attendance and engagement
  - c. IPC

- i. Last meeting of academic year on 4/13
    - 1. Exec board has been finalized – Pharmacy is showing up on exec!
  - ii. Resolutions that have been approved seem to be going well.
- 5. Office of Student Life (Updates from Danny Glassmann)
  - a. OUAB – Grad Prad Celebration coming up
  - b. Student Remembrance Ceremony happened last week – well attended and powerful event by Parent and Family Relations
  - c. Move-In preparation beginning – will take place in August
  - d. Big appreciation for CSA’s work this year!
- 6. SAF Primary Distribution: [2026-2029 SAF Review](#)
  - a. Slight reduction in Signature Funding ~\$28k.
  - b. Primary goals
    - i. Pre-covid budgets
    - ii. Protect funding: Student Organization Line
      - 1. Staffing: Student Org Coach Coordinator, RR: Student Org Coaches
    - iii. Limit/stop the creep of fixed expenses
  - c. Decision making during distribution
    - i. 27 total applicants compared to 27 last year. Some applications were inflated so the amount of realistically fundable \$ requested might not be as big of a drop as expected
  - d. OUAB’s budget reduced ((~\$355k) to 50% of total revenue available to variable beneficiaries
  - e. Staffing position for all 3 OUAB coordinators and experienced turnover in 5 of the 6 position-years of the last SAF period. Student Government Office Associate experienced turnover inf 3 of the last 3 position-years. Considered removing 1 OUAB coordinator and 1 of the Student Government Office Associate / Coordinator positions.
  - f. Decided to keep both student government positions due to value of the role. Decided that keeping the Coordinator but reducing the equivalent amount of the Coordinator from OUAB’s main line would be better than removing the coordinator staffing line.
    - i. Requires update to language on OUAB keeping 50% of funds. Language was already unclear and was being updated in CSA operating procedures. Will further update language to include OUAB’s main line and OUAB staffing together being at least 50% of funds
  - g. Stopping the creep of expenses by limiting the staffing line to 11 positions total. Not limiting the % of staffing line as this will increase every year as the 11 coordinator positions’ salaries increase. Staffing line has grown from 10% of fee to 18% of fee in 10 years.

- h. Reduction in Graphics/Videos given three years of ~\$27k (4/5 positions) being used for positions. New Budget allows for around 6 or 7 positions compared to higher requested amount
  - i. Reduction in Student Organizations ~\$56k. New amount to be just under expected total expense for 24-25. Carryforward always prioritizes the student org line, other beneficiaries do not have this built in protection. Allocation can prioritize programming that reaches more students if necessary
  - j. CGS requested a budget under their previous budget which also allowed them to build in their targeted beneficiary requests by reducing expenses in other areas ~\$2k
  - k. After the above, additional proportional reduction of budget for beneficiaries based on either their total budget or the difference between their 2022-2025 budget and their pre-covid budget occurred
    - i. D-Tix ~\$68k, Buck I Serv ~\$10k, PIF ~\$11k, RR ~\$40k, USG ~\$15k, CGS \$500, IPC ~\$2k
    - ii. Proportional flat amounts were significantly adjusted for Buck I Serv and RR. RR took additional cuts to prioritize protecting Buck I Serv
  - l. All Targeted Beneficiary Requests were blanketly denied except for those whose beneficiaries reduced and built them into their budgets (CGS and potentially USG)
  - m. Follow-up questions from CSA
    - i. How did the committee decide on which groups receive reductions/deductions and which do not? How is this equitable?
      - 1. During the process, members received all material from each beneficiary and then sent questions to each group for clarity
        - a. Some groups gave explanations while others could not provide clear data and evidence of their spending.
      - 2. Reductions were decided at each step as a committee, OUAB was started at their minimum and worked from there.
    - ii. How would this be explained to group if questions come?
      - 1. Due to the decrease in the overall budget, reductions/deductions needed to be made to accomplish the goals of CSA while honoring the increases of groups' needs and maintaining standards like OUAB's minimum.
      - 2. Beginning balance helps SAF to decide on CarryForward.
  - n. Next meeting (4/21) voting will take place
7. CSA Procedures: [CSA Procedures 2025 Track Changes.docx](#)
- a. Minor changes
    - i. Grad students and professional students' services
    - ii. Language change for new appointments

- iii. Simplification of language for elections
  - iv. Addition of transitional period for new chair
  - v. Adding Issues Chair and Administrator for meeting presentations
    - 1. Update to the presentation requests – One non-Student Life group is required.
  - vi. Addition of issues and allocations chairs running meetings if full council chair is absent
  - vii. Appointments for Issues and Allocations throughout the year
  - viii. Amount of students in allocations and issues.
  - ix. Specified and formalizing responsibilities of members
    - x. Matching SAF language to Procedures language.
  - xi. Updates to the Student Activity Fee language
  - xii. Updates for the Distribution requirements
    - 1. OUAB – majority of funds available for beneficiaries
    - 2. Limitations to 11 staffing positions may be funded through the Staffing line using Student Activity Fee funds.
  - xiii. Distribution of Student Activity Fee and Carry Forward procedure – to reflect current practices.
  - xiv. Any beneficiary can keep 10% of their CarryForward
  - xv. Student governments can keep 25% of their CarryForward
- b. No updates to Bylaws – only Procedures
- c. Voting on these changes will take place during the next meeting (4/21)
- 8. CSA Disruption Update: [2024 CSA Code Disruption Updates.docx](#)
  - a. Reminder: protecting students' Fifth Amendment Right
    - i. Also postponement of a hearing when there is pending criminal or civil action following the process outlined in 3334-23-11
  - b. Suggestion: have changes implemented next year in conjunction with current Program Review of UCB
  - c. Voting for these updates on 4/21
- 9. CSA 25-26 AY Chair Election
  - a. Nominations
    - i. Kirsten Myers
    - ii. Motion to vote
      - 1. Unanimous yes for Kirsten as Chair
  - b. Transition meeting for Peter and Kirsten with Dr. Shivers
- 10. CSA Advocacy Update: Living Student Wages & University-wide Land
  - a. Team established to look at Student Wages and presented to Dr. Shivers, Finance, and HR
    - i. Considering a stepped increase for wages
- 11. Acknowledgement
  - a. Legal group looking at limitations with SB1 and considering how this impacts the Land Acknowledgment.
- 12. Open Floor/Announcements/Questions

- a. OUAB Breakfast for Reading Day (4/22- Performance Hall)
- b. Comments/questions for procedures and documents before next meeting.

13. Adjournment

- a. Motion to adjourn by Kirsten/Seconded by Peter