

## **COUNCIL ON STUDENT AFFAIRS: Meeting Minutes**

### **Date and Attendance**

3:30 PM – 5:00 PM

April 28, 2025

Attendance: Peter, Carrera, David Miller, Bryan Perez Soto, Jennifer Wolfe, Sunny Saini, Brittany Crall, Kenneth Madsen, Dr. Matt Couch, Adam Fromme, Harpreet Singh, Ashley Swisshelm, Jack Meyer, Kirsten Myers, Sheri Klatt, Sahana Prahbu

Guest Attendance: Anna Sullivan Kvam, Jared Gardner, Peter Conser (Allocations subcommittee member)

Absent: Bobby McAlpine, Dr. Danny Glassmann

### **Old Business**

1. Approval of Meeting Minutes (April 21, 2025)
2. Motion to approve by Sunny/Seconded by Bryan

### **New Business**

1. Approval of Agenda
  - a. Motion to approve by Sunny/Seconded by Kirsten
2. Land Acknowledgement: [earthworks.osu.edu/land](http://earthworks.osu.edu/land)
3. Wrap up items
  - a. Student Activity Fee Distribution
    - i. 27 applicants, 11 new, 16 repeats, applied for Signature Funding
    - ii. Funding requests across 27 applicants totaled to \$816,253
    - iii. 19 signature applicants were funded for an amount totaling \$300,000, 13 repeat applicants and 6 new applicants
    - iv. 3 repeat applicants were not given funding for 2026-29
    - v. As many signature events were funded
    - vi. If applicant was not approved, typically numbers did not meet requirements
    - vii. Motion to approve signature event applicants – Peter; seconded by Kirsten
      1. 9 votes were received to pass.
      2. SAF Report will be completed in the coming weeks.
  - b. Reserve Fund Updates
    - i. Move to pay out remaining late audit amounts and then move the remaining Big Ten funds to the SAF Admin Reserve to be used as intended (Reserve funds will be used to cover things like Big Ten or cancellation fees) – Peter; seconded by Adam
    - ii. Motion to approve SAF distribution decision – Peter; seconded by Sunny

1. 9 votes were received to pass
- c. CSA Procedures Voting: (exact language: [CSA Procedures 2025 Track Changes.docx](#))
  - i. Removal of specific wording regarding fiscal process, there was an update process in recent years.
  - ii. With recent office renaming's, some language in procedures were updated to reflect those changes.
  - iii. Article 9, Section A
    1. Purpose and Use of the Student Activity Fee
      - a. Final discussion about the purpose and use of SAF.
        - i. Removed target example language based on lack of context of readers and updated wording for purchasing Coca-Cola products
    2. Move to approve procedures – Peter; Seconded by Kirsten
      - a. All voting members approved.
- d. CSA Student Org Registration and Funding Guidelines Voting: ([Student Organization Registration and Funding Guidelines Track Changes.docx](#))
  - i. Major updates
    1. Updated procedures of debt forgiveness for student orgs, i.e., organizations are independently responsible for their debts.
    2. Active versus Active-Established – to standardize the classifications of different orgs, additionally member requirements changed to 10 instead of 15 to ensure the most orgs could gain status and funding.
      - a. Unregistered was removed.
    3. Constitution updates
      - a. Anti-hazing disclosures added and sexual misconduct was included.
      - b. Advisor relationship clarification – also a contingency plan for advisors who may go on sabbatical or other extended periods of absence
      - c. Amendment procedures and what happens if the organization dissolves added
      - d. Templates created for each org by each org.
    4. Deleted Honor Societies for Chapter-based communities
    5. Cohort Program – clarification of relationship of these non-student orgs, more department lead organizations.
    6. Funding Guidelines
  - ii. Due to time, some changes will be addressed during the summer.
    1. Vote to approve the above updates – Peter; Seconded by Adam
      - a. Approved by all voting members

- iii. Subscriptions to help organizations manage their time.
  - iv. During future summer CSA meeting remainder of updates to Student Org Registration and Funding Guidelines will be reviewed and finalized.
- 4. Committees: Issues & Allocations
  - a. Issues
  - b. Allocations
    - i. Summer Programming Funds will be reviewed this upcoming week with decisions being sent out by May 15<sup>th</sup>
    - ii. The deadline for Fall 1 Programming Fund requests will be July 1 and decisions need to be made by August 1. Kirsten will organize a review for this and will need the help of all CSA members.
    - iii. Audits for Spring Operating Funds are due May 1.
- 5. Office of Student Life
  - a. Once again, we want to thank Peter, Sunny, Kirsten, and Lorraine for their leadership on CSA this year, and we greatly appreciate the service provided by all members of CSA, particularly those who are rolling off the council this year.
  - b. We would like to invite everyone to attend the Commencement Eve Candlelight Ceremony at 9pm on Saturday, May 3. Bobby McAlpine will be the emcee, and the keynote student speaker chosen through a competitive process is Lexi Simon. Congratulations to all our graduating students!
- 6. Open Floor/Announcements/Questions
- 7. Adjournment
  - a. Motion to adjourn by Sahana/Seconded by Kirsten