

Council on Student Affairs
Meeting Minutes
September 11, 2012

Welcome

4:10 PM

New Business

Signature Events Overview (Carrie Miller, Ohio Union)

-Intent of the overview is so that the CSA has the background information prior to the upcoming review and selection process.

-Original purpose of the Signature Events program was to maintain traditional and well-funded events.

-Events that met particular criteria were approved for a three-year funding commitment; in return, they were responsible for a yearly Memorandum of Understanding and meeting certain goals each year, including assessment.

-Original three-year contract is up, committee has been formed to review reapplications as well as new applications. Part of the committee's responsibility is to assess whether or not the program is a good fit for the Signature Events program, since these events cannot receive funding from other offices.

-Committee will include both CSA members and non-members.

-Timeline

-11/2/12: Committee recommendations due to Peter Koltak

-11/13/12: CSA will discuss the nominated events

-11/27/12: CSA will vote on after the second reading

Good Samaritan Policy (see

<http://www.purdue.edu/newsroom/general/2012/120301CordovaLifeline.html>)

-Purpose is to incentivize (or remove disincentives) for students to seek help in alcohol or drug related incidents.

-Questions include, but are not limited to:

-Are protections already built into Ohio laws?

-Do we know that students currently feel deterred from calling for help?

-Should we consult with colleagues at Purdue to get more information about their process?

-Agreed that others should be part of the conversation about developing a policy; possible candidates include:

-Anne Evans, who wrote the new student conduct code

-Someone from Residence Life and Health and Safety

Old Business

Student Life Update – Dr. Adams-Gaston

No Place for Hate Task Force

-Has established five committees, opportunities still exist to join
-Last week, there was a well-attended student town hall to discuss recent events
-The task force continues to work with issues related to respect and developing center-driven standards.

Safety Review Team

-Established in response to recent safety incidents on campus to create safety and awareness processes and programs
-A strong OSU Block Watch program is in place and will continue development

9/11 Memorial

-2 events taking place on campus this evening, one to honor the impact on particular groups and one a general memorial service

Tobacco-Free Campus Initiative

-OSU's decision about the issue is under discussion and planning

Sophomore Housing Initiative

-On August 31, the Board of Trustees an extension of funds for the Sophomore Transformation Experience
-Will begin in Fall of 2013 on a voluntary basis, but in order for the full program to begin by Fall of 2016, OSU needs to create enough beds. This may help create new development opportunities.

Keith Key Major Gift

-Last Friday the university recognized Keith Key's recent \$1 million donation for a new Center for Student Leadership. This was the second million-dollar gift by an African-American to OSU.
-Intent is to continue to build diversity in development initiatives.

Subcommittee Updates

- Issues
 - Creating an agenda of fewer, more focused and in-depth issues, including housing, dining services, transition issues for regional to Columbus campus students, and mental health and disability.
 - Guest speakers to commence
- Allocations
 - Reviewing applications for the second half of fall quarter
- Chair

Student Government Updates

- New program partnering with CoStart to commercialize student ideas. OSU will be a stop on a national tour taking place September 18-19 to review student pitches.
- Participating in Safety Review
- USG is establishing priorities for the year and working with Residence Life to expand amenities

Announcements**Adjournment**

5:15 PM

**Council on Student Affairs
Meeting Agenda
September 25, 2012**

New Business

- Women's Field House Upgrades (Don Stenta – Rec Sports)
 - There is extra money from the student activities fee
 - Will figure out how to spend the money in a future meeting
 - Possibly look at Lincoln Park women field house and permanently install a wood athletic floor for the dance teams
 - While also installing a permanent sound system, storage space, and projector to be used for other organizations or events
 - About a 2000 sq ft big room (long and thin)
 - Estimated accounted life of wood floor- 30 to 40 years
- Good Samaritan Policy (Michael Layish, Anne Evans – Legal Affairs)
 - A policy to enforce the help of students when a violation of the student conduct is occurring (i.e a drunk roommate)
 - Wanted help revise the student code of conduct but not seen as being worthwhile- to lengthy of a document and hard to make revisions
 - Need to figure out a way to promote the student code
 - Ideas
 - Maybe a link on buckeye link
 - Maybe discuss it in the FYE survey class
 - Maybe a condensed version on a magnet

Student Life Update

- SL dealt with the flood in the Union and Park –Stradley by Friday the week of the incident
- Traffic safety report should be wrapped up by the end of the week
- Dr. J is having success in China, good networks are being formed for internships

Subcommittee Updates

- Chair
 - Signature Events Review
 - First review session last Thursday
 - 29 applications – a diverse group of the population
 - Faculty Leadership
 - Many faculty feel disconnect from what is happening
 - Possible idea to use email for regular updates
- Task Force
 - 3 Separate meetings so far on the safety issue
 - 12 common themes
 - 1) structured education efforts
 - 2) structured enforcement efforts

- 3) painted sidewalks
- 4) bike lanes
- 5) reducing speed limit
- 6) restrict cars from driving on certain streets
- 7) mandatory bike registration
- 8) dismount zones
- 9) moving bike racks
- 10) commercial on campus TV
- 11) increase personnel on streets during busy hours of the day
- 12) staggering class times

Student Government Updates

- A guide connect event next week about living in Columbus
 - On how to get involved (100 reservations so far)

Announcements

- Homecoming next week

Adjournment

**Council on Student Affairs
Meeting Agenda
October 9, 2012**

Welcome

Called to order at 4:10 PM

New Business

Good Samaritan Policy (Andrea Goldblum – Student Conduct)

- A policy like this is already in active practice in health and safety and student conduct offices
- Some concerns were expressed regarding adding it to the official code of conduct. It doesn't have to be in the code in order to be used as a policy, it doesn't fit with any written policy exceptions, and the next code review is not scheduled for another five years.
- The issue appears to be communicating the policy to all students and salient offices.
- Next steps:
 - Changing the existing policy's language to be clearer
 - Peter Koltak will forward the CSA a copy of the existing language
 - Create marketing recommendations based on ideas generated here
 - Set a target of early spring 2013 to standardize the language across all units and accomplish student outreach and awareness

Old Business

- Women's Field House Upgrades (Rec Sports)
- Council voted 11 in favor, 0 against and 1 abstention—Motion was passed.
- Peter will be working to address what to do with the remaining carryover from last year

Student Life Update

- President Obama visiting the Oval today.
- Josh Mandel is visiting 10/24. Candidate outreach is continuing to maximize the number of speakers on campus.
- Due to a bomb threat, Newark campus was closed today and reopened at 5:30.
- Second Year Transformation is moving ahead quickly. In the process of adding a Greek Life component. The faculty group has been convened and there is room for more.
- Excellent response to the flood in Stradley-Park Hall.

Subcommittee Updates

- Issues
 - Working on centralizing mental health resources; there is currently no centralized process to voice concerns.
- Allocations
 - Fall is completed, early spring semester applications are due November 15.

- Currently addressing a loophole; organizations that apply for CSA funding do not currently have to disclose additional funding applications.
- USG and Fisher recently changed their bylaws; all their organizations now have to apply for funding through CSA first.
- Chair
 - New appointments
 - Scott Jones, Faculty of Music. One more being appointed.
 - Nick Parker, USG
 - Traffic Safety Task Force

Student Government Updates

- IPC is moving ahead with fall events and professional development funds are being distributed.
- CGS: some recent concerns over late fees, council is working with the registrar and financial services to resolve. Hayes Forum submissions are due October 12.
- USG: Looking at semesters, gathering feedback via town hall meetings. Primary concerns are class pace and advising. Also working on a Buckeye Road Trip project, arranging free weekend bus transportation to different cities.

Announcements

- Next full council meeting is 11/13: NB, next two weeks will both be subcommittee meetings.
- At the next full council meeting, the tobacco free initiative will present and student legal services will give an update on their fall semester activities.

Adjournment

Adjourned at 4:45 PM

Council on Student Affairs
Minutes
October 23, 2012

Welcome
4:10 PM

New Business

- **Student Legal Services – Molly Hagerty, Managing Director, SLS Inc.**
 - YTD: Have already seen 900 students, almost double the number that were seen last year at this time
 - Nonprofit organization contracted with OSU to provide legal services.
 - Unique educational component as compared to private attorneys
 - Hope that any student with a legal question with contact this office
 - Serves OSU students via advice, representation, education and resources.
 - Will refer students if issue is outside the scope of SLS
 - Landlord/tenant, criminal and traffic, other civil are primary functional areas
 - Exists nationwide as many colleges and institutions, in Ohio SLS functions within existing state law governing this type of service
 - Voted into OSU in May 2010 in partnership with Student Life
 - YTD: Money saved/obtained \$115,000; Attorney fees saved \$380,000
 - SLS surveys each participant after concluding consultation
 - A large percentage of students have indicated that their legal concerns were impacting their academics, 14% indicated that without legal help they would have had to consider withdrawing.
 - Also engaging in education initiatives; this spring a financial awareness statewide summit
 - Bringing financial literacy educators and a speaker to campus
 - Governed by OH state law, can't take money directly from the university
 - Set up as a student fee, students must be able to opt out
 - At OSU, annual fee of \$40 is charged in first semester of enrollment. Students can waive the fee via Buckeyelink. 85% of students this year remained in the program
- **Tobacco-Free Campus – Eunice Hornsby**
 - Recent initiative currently under discussion, information gathering phase
 - University currently has no policy; currently examining what direction OSU should go in and why this is important
 - Want to reduce tobacco use and minimize new use
 - 2 questions; do we want to go tobacco free and how do we go about doing this?
 - Health and environmental concerns. OSU has made a commitment to be the world's healthiest campus. Opportunity for students to voice opinions and give feedback. Have delivered 28-30 presentations, conducted 3 open and 1 telephone forum, soliciting email feedback.
 - This committee's conclusion to go to senior management council, they wish to include as many constituent opinions as possible.
 - Policy last revised in 2006; OSUMC went tobacco free. Same year as Ohio Nonsmoking Workplace Act.
 - Currently, policy is that smoking can only take place 25 feet from doors and never within buildings.
 - Continued interest from faculty, staff and students
 - 2011: President and Provost requested a white paper

- Legislative environment currently supportive; several organizations advocating policies and enforcement
- In places where tobacco free policy is in place, smoking drops 24% on average
- Tobacco Free policy means no tobacco use allowed on any OSU property, no advertising, no gifts or sponsorships. Research is exempted.

Old Business

Student Life Update

Subcommittee Updates

- Issues
 - At the last meeting, visitors spoke about mental health issues. Next steps to synthesize institutions, look at benchmark institutions, create recommendations. Hope to have final document by end of fall semester presenting CSA's recommendations, which can in turn be sent up.
- Allocations
 - November 15 is deadline for spring window
 - Continuing to work on how organizations report other sources of funding
- Chair
 - Final week of presentations for signature events
 - Will be deliberating over the next few weeks
 - New faculty appointee; Dr. Terrell Strayhorn
 - Bring potential topics for spring semester to Peter's attention
 - Final numbers for carry forward student activity fee allocation: approx. \$130,000 minus recent allocation from Recreational Sports
 - Union business office has made recommendations for use of the remainder
 - Starting 11/13 discussion will begin on how to use the remainder. Goal is to decide by early Spring semester.

Student Government Updates

- November 1: No Place for Hate Symposium
- USG:
 - Buckeye Road Trips have all filled and have full waitlists. Second run planned for Thanksgiving weekend.
 - Josh Mandel visiting Wednesday at 8 PM.

Announcements

- Schedule change: Next two weeks are subcommittee meeting weeks. Next full council is November 13.

Adjournment 5:30 PM

**Council on Student Affairs
Meeting Agenda
November 13, 2012**

Welcome

4:06 PM

New Business

Discussion and questions today, at the next meeting on November 27 the council will make amendments and vote.

- Pay it Forward Recommendation (Signature Events Review Committee)
 - Based on reallocation of Student Activity fees over last three years, earmarked \$17,000 (1%) for Pay it Forward
 - Issue emerged; if signature events programs get funding from CSA, they can't apply for other funding. Recommendation would allow community commitments to continue and not lose other funding opportunities, in particular MLK Day of Service.
 - Original \$17,000 will continue to be used for community commitments
 - Important to note that no organization is losing money, just shifting funding sources
 - This will help student life purchase two small buses to help with service event transportation
- Mental Health Services Report (Issue Subcommittee)
 - Initially an audit of mental health services
 - Primary issue is communication of existing services; OSU does not lack for mental health resources but knowledge of all services is inconsistent
 - Identified 5 issues and recommendations to bring to the university's attention (refer committee report)
 - Suggestions to consider:
 - Strengthen case for increased funding by focusing on wait time for appointments
 - Include recommendations that staff of one center refer students to other resources if they have to wait for an appointment
 - Discussion of the challenges of communicating services effectively to faculty
 - Questions raised about liability associated with reporting responsibilities

Old Business

Student Life Update

Second year transformational experience is ongoing and moving forward with the strategic plan.

Subcommittee Updates

- Issues

- Allocations
 - Programming deadline is Thursday at midnight for 1st half of Spring quarter.

- Chair
 - Next meeting, Doug Coyle (special assistant to Dr. J) will be visiting to discuss a new initiative
 - All student life units go through periodic reviews
 - CSA is going to take a larger role in implementing subsequent action plans between reviews
 - Piloting in January with reports from one unit at each CSA meeting.

Student Government Updates

Announcements

Adjournment

4:55 PM

**Council on Student Affairs
Meeting Agenda
November 27, 2012**

Welcome

4:08 PM

New Business

- USA Today – Presentation on Buckeye Readership Program
 - Possibility of expansion outside the residence halls following test program. USA Today, NYTimes, and Columbus Dispatch placed around campus for 4 weeks. Purpose to gauge interest level and readership.
 - 20 days, 11,000 papers picked up, even consumption between the three papers, some locations better than others.
 - Designed to promote civic engagement and global awareness. Data supports relationship between newspaper readership and desired outcomes.
 - Proposal to start a delivery program in and out of the residence halls in Spring 2013. Includes mobile delivery component of USAToday at \$2000 per semester.
 - Cost breakdown by hub (6 locations). Only papers picked up are charged. Total cost for spring semester is \$20,713 if using all papers at about 600 copies per day.
 - Presented feedback from USG survey
 - Other schools pay using student fees or collaborative efforts to fund
- Student Life Program Reviews (Doug Koyle)
 - New task CSA will engage in beginning in January. Using student life's internal review process to create template for units to report to CSA on their action plans and remain accountable.
 - Program reviews were an initiative from the university for all academic support units, and student affairs volunteered to facilitate (see handout).
 - Four primary phases; self study, internal panel recommendations, 3-4 external reviewer recommendations, internal panel report submitted. Then department director and student life leadership creates 5-7 year action plan and road map.
 - Recent idea to have department directors brief the CSA on their review and progress. Opportunity for the director to respond to questions and feedback and engage in continuous improvement. Seeking CSA's feedback on the idea.
 - Opportunity to lead campus efforts in program review, share ideas across units

Old Business

- Pay it Forward Proposal (see handout)

- Recommendation that monies from MLK Day and Community Commitment be moved to Pay it Forward from Significant Events in order to maintain funding rules without taking money away from important programs
- Vote: 14 in favor, 0 against, 0 abstentions
- Mental Health Report
 - Changes
 - See handout
 - Recent mental health statistics added to solidify need
 - Issue 2 – more language regarding online reporting, added recommendation for case manager, use of software
 - Issue 3 – new language on continuing education for faculty, staff and graduate teaching assistants on managing student distress
 - Appendix: Online reporting system based on conversations with peer institutions
 - Recommendation – have Dr. Sharma come in to discuss the reporting system more extensively

Student Life Update

- Mirror Lake jump had about 10,000 students participate, more observers than participants than in previous years. Continues to be a high risk activity. Something to address as an institution; one of the best spirit activities but also very risky.
- Michigan game weekend went well
- Reading Day coming up, different this year because OSU committed to keeping multiple major activities off that day. Should be an opportunity for students to consider finals preparation.
- Two new members of the conference, University of Maryland – College Park and Rutgers. Expected to be part of the CIC.
- Association of Public Land-Grant Universities, composed of senior leaders. Dr. J. recently elected to Council on Student Affairs for this organization.
 - Addressing questions of measuring success and components that contribute to success.
- Colin Brown leaving, interim director appointed.

Subcommittee Updates

- Issues – Start to discuss what to prioritize next
- Allocations
 - First round of spring programming requests
- Chair

Student Government Updates

USG annual state of the university tomorrow 11/28 at 6 PM.

Announcements

Adjournment

5:15 PM